

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr A Dillaway, Cllr B Hanvey, Cllr P Heeley, Cllr T Keech, Cllr A Lisher (Vice-Chairman), Cllr G Lockerbie and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 3rd March 2025 at 7:30pm in the Washington Village Hall**

**(Doré Room) School Lane, Washington RH20 4AP**

**AGENDA**

1. **Election of the Chairman of the Council**

To Elect the Chairman of the Council following the resignation in post of Cllr Steve Buddell.

1. **Apologies for Absence**

To Receive apologies for absence

1. **Chairman’s Announcements**

To Receive the Chairman’s announcements.

1. **Declaration of Members’ Interests.**

To Receive any interests as defined under the Localism Act 2011 and the Council’s Code of Conduct.

1. **Minutes of the last Full Council meeting**

To Approve the Draft Minutes of the Full Council Meeting on 3rd February 2025

1. **Public Forum**

Members of the public may speak for up to 2 minutes in accordance with the Council’s Standing Orders.

1. **Reports from County and District Councillors**

To Receive verbal reports at the meeting.

1. **Casual Vacancies on the Council**

To Declare casual vacancies following the resignations of Cllr Steve Buddell and Cllr Rob Scovell.

1. **Sussex and Brighton Devolution**

To Comment on the consultation for the proposed Mayoral Combined County Authority for Sussex and Brighton

Full details of the consultation can be found on the gov.uk website: [Sussex and Brighton devolution - GOV.UK](https://www.gov.uk/government/consultations/sussex-and-brighton-devolution)

Further information is available in the Government press notice here: [Devolution Priority Programme consultations launch - GOV.UK](https://www.gov.uk/government/news/devolution-priority-programme-consultations-launch)

1. **Highways**

To Consider further action following residents’ reports of debris and mud from quarry traffic on the A283 in the parish

1. **Actions and matters arising**

To Report actions and matters arising from the last meeting.

1. **Committee Reports**

To Receive the draft minutes of the Personnel Committee meeting held on January .2025 and the OSRA Committee meeting held on 17th February 2025.

1. **Planning applications, Decisions, Appeals and Compliance Matters**

To Delegate a consultation response to the Planning & Transport Committee for the following applications in the parish:

**DC/25**/**0183 - Land To The East of Spring Gardens Washington West Sussex**

*Retention of existing entrance and stable block together with reduced area of hardstanding (permeable) and parking for a single works van / trailer (Retrospective) Land To The East of Spring Gardens Washington West Sussex.*

**SDNP/24/03835/FUL - Land at The Street, Washington, West Sussex**

*Demolition of existing garages and erection of 5 no. residential dwellings, with associated access, parking and landscaping. (FURTHER INFORMATION ON PARKING PROVIDED &REVISEDLANDSCAPINGANDMATERIALS)*

1. **South Downs Local Plan Review**

To Comment on the Local Plan Review of the South Downs National Park Authority

Details of the consultation can be viewed on the SDNPA website: [The South Downs Local Plan Review - the South Downs National Park Authority](https://www.southdowns.gov.uk/planning-policy/the-south-downs-local-plan-review/)**.**

1. **Rampion 2**

To Receive and note that the Secretary of State has extended the closing dates of the application for the Rampion 2 Offshore Windfarm Extension Project from 6th February to 4th April 2025 to allow a request for further information from the Applicant.

1. **Urgent Matters**

To Agree action on any urgent matters which cannot wait until the next meeting.

1. **Payments**

To Approve the Payments Schedule and any further payments of invoices presented at the meeting.

1. **Bank reconciliations**

To Report the monthly bank reconciliations for February 2025

1. **Budget Report**

To Receive the Council’s current budget position

1. **Bank Mandate**

To Review and Agree approval of further signatories for the Council’s accounts.

1. **Appointment of Members to Committees**

To Discuss Membership of Committees following recent resignations

1. **Safety Inspections**

To Review and Agree the Council’s risk assessments for safety inspections.

1. **Quotations**

To Agree quotations for MUGA repairs and the annual lighting inspection.

1. **Policies**

To Adopt the amended Dignity at Work Policy and Equality and Diversity Policy

1. **Payroll**

To Review and Approve the contract for the Council’s new Payroll services**.**

1. **Hire Requests**

To Approve the hire request to hold Village Day on the Recreation Ground on Saturday 28th June 2025

1. **Clerk’s Report**

To Receive and note the Clerk’s Report.

1. **Correspondence**

To Receive and note Correspondence received.

1. **Annual Parish Meeting for the Electorate**

**T**o Consider hosting an Annual Parish Meeting (APM) for the Electorate.

1. **Co-option to Vacancy of Office for Parish Councillor**

To Co-opt to Vacancy of Office of Parish Councillor and Declaration of Acceptance

1. **Personnel Committee Report**

To Report on the Personnel Committee Meeting held on 30th January 2025

1. **Dates and Times of the next meetings**

Planning & Transport Committee: **Monday 17th March, 7:00pm**

OSRA Committee: **Monday 17th March 2025, 7:45pm**

Full Council Meeting: **Monday 7th April 2025, 7:30pm**

1. **Confidential session**

To Agree that under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the next items due to the confidential nature of the business to be transacted.

1. **Rampion 2 Extension Development**

To Review the Developer’s Key Terms of an Option and Deed of Easement for access to the proposed cable route on the Washington Recreation Ground, and request for surveys on the land.

1. **Staff Annual Salary and Pension Review**



Z Savill

Clerk to Washington Parish Council

25th February 2025

*The Public are welcome to attend the part of this meeting which they are permitted access, subject to the hall’s safe seating capacity. Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*